



# AHRA Leadership Institute

## 2011 Basic Management Skills Program Registration Form

# ahra 2011

### Three Easy Ways to Register:

**Complete form and:**

**MAIL TO:**

AHRA 2011 Registration **(All forms of payment)**  
490-B Boston Post Road, Suite 200, Sudbury, MA 01776

**FAX TO\*:**

AHRA 2011 Registration **(Credit Cards only)**  
(978) 443-8046

**ONLINE\*:**

www.ahraonline.org **(Credit Cards only)**

*\*If you register by fax or online please **DO NOT** also send a copy of your registration by mail; this may result in a duplicate registration.*

### NOTE:

To obtain the certificate of completion offered for this track, you must complete ten of the twelve Basic Management Skills sessions (Budgeting for Business Management Parts 1 and 2 count as a single session). You may also select two "elective" sessions from the main conference. You must have evidence of attendance in 12 sessions total to receive your certificate (keynote presentations do not count towards the total—breakout sessions only).

**Please CLEARLY print, type, or attach a business card:** AHRA Member # \_\_\_\_\_

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Name on Badge (if different from above) \_\_\_\_\_

Degree \_\_\_\_\_

Title \_\_\_\_\_

Organization \_\_\_\_\_

Address  Work  Home \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

**Attendee List:** Following the meeting, AHRA exhibitors receive a list of all attendees' mailing addresses. AHRA does not distribute phone numbers, fax numbers or email addresses.

### Check all that apply:

- New AHRA Member (joined since July 2010)  
(check to attend First Time Attendee's Breakfast!)
- This is my first AHRA Annual Meeting  
(check to attend First Time Attendee's Breakfast!)
- Nonmember
- Check to receive AHRA membership information

### Check all that apply:

- Radiology Administrator: Hospital
- Radiology Administrator: Imaging Center
- Radiology Business Manager
- Hospital CEO/COO
- Imaging Center CEO/COO
- Information Services Director/Staff
- PACS Administrator
- Chief Technologist
- Commercial
- Consultant
- Educator
- Media
- Other (please specify) \_\_\_\_\_

### Where Do You Work?

- Hospital
- Hospital with OP Imaging Centers
- Healthcare System (multiple facilities)
- Imaging Center
- Physician Practice
- Other

### Primary Department/Area

- Radiology
- OP imaging center
- Medical Imaging
- Diagnostic Imaging
- Other

### Do you work in a hospital?

- Yes  No

### Do you work in an imaging center?

- Yes  No

### If you work in a hospital, how many beds does your hospital have?

- |                                   |                                  |
|-----------------------------------|----------------------------------|
| <input type="checkbox"/> 1-99     | <input type="checkbox"/> 100-199 |
| <input type="checkbox"/> 200-299  | <input type="checkbox"/> 300-399 |
| <input type="checkbox"/> 400-499  | <input type="checkbox"/> 500-749 |
| <input type="checkbox"/> Over 750 |                                  |

### CANCELLATION POLICY

Cancellation of registration must be received in writing no later than **July 13, 2011** and is subject to a \$75 handling fee. No partial or full refunds will be available after this date. If you cannot attend, you may send a substitute; you must notify the AHRA Registration Coordinator in writing of the substitute's name by July 29, 2011. If the substitute is not in the same registrant class as the original registrant (e.g. member or non-member), additional fees will be due. In the event the AHRA Annual Meeting is cancelled, AHRA will refund your registration fee only. AHRA is not responsible for airfare and hotel deposits and payments.





# AHRA Leadership Institute

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### Leadership Institute Registration Fees

The Leadership Institute Basic Management Program is being held in conjunction with AHRA's 39th Annual Meeting & Exposition. The following registration fees include all materials, Leadership Institute educational sessions, receptions, lunches, continental breakfasts and breaks. Leadership Institute attendees will have an opportunity to participate in all AHRA Annual Meeting general sessions, exhibit hall opportunities, and social events. Please note that you must be an AHRA member in good standing in order to register for the Leadership Institute.

- AHRA Member **\$525**
- \*AHRA New Member plus Registration **\$700**

*\*Includes 1 year of AHRA membership – and you save \$25!*

### \*Discounts for Multiple Registrants

*Applies to Annual Meeting AND Basic Management Skills Program registrations.*

If your facility is sending three or more registrants, you can take advantage of discounted fees. Take 5% off the registration fee for the third and additional registrants from the same facility/institution. This discount does not apply to multiple facilities within a health system. Each registrant must complete a registration form.

**\*PLEASE NOTE:** This discount applies to the Registration Fee **ONLY**. It should not be applied to the **Total**, once additional workshop and guest fees have been included.

**\*\*Please list the name of the other registrants from your facility in the space provided below or if you are registering on-line, indicate in the fields provided.**

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### Special Needs

Do you have any special needs that require special arrangements? Please describe:

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### REGISTER ME NOW!

Leadership Institute Registration Fee	+	
Multiple Registration Discount	-	
TOTAL	=	

### Registration Payment

Meeting registration payment **MUST** accompany this form. If you are using MasterCard, VISA, or American Express the registration form can be faxed to (978) 443-8046 or you may register online at [www.ahraonline.org](http://www.ahraonline.org). If you register by fax or online, please **DO NOT** also send a copy or your registration by mail; this may result in a duplicate registration.

- Payment enclosed
  - Check (made payable in US dollars to AHRA – Federal Tax ID: 23-7271872)
- Credit Card
  - Visa: CVV Code\* \_\_\_\_\_
  - MasterCard: CVV Code\* \_\_\_\_\_
  - American Express

Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

Name on card *(please print)* \_\_\_\_\_

Authorized Signature \_\_\_\_\_

*\* The CVV code is the last 3 digits in the signature strip on the back of the credit card.*

### Continuing Education

AHRA has applied for ARRT Category A continuing education credit. Indicate below if you desire credit.

- Category A Continuing Education Units (ARRT)

ARRT Certificate Number \_\_\_\_\_

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