



AHRA WEBINAR 2008 SERIES

Featuring: Tim Ludwig, MHA, RT(R)(CT), CRA

Director, Imaging Services, Craven Regional Medical Center, New Bern, NC
Effective Budgeting for the Radiology Administrator (Intermediate Level)

Thursday, May 22, 2008

1:00 PM – 2:00 PM EDT

COURSE DESCRIPTION

Effective budgeting is a vital function of radiology administrators. Budgeting doesn't have to be a dreaded task and shouldn't be viewed as total speculation. While none of us have a crystal ball to tell the future, effective record keeping and open communications with your staff could make you look like *Tarmac the Magnificent*. Understanding and identifying trends is half the battle.

This session will address issues related to effective budgeting, specifically operational and capital budgets. Understanding that looking back assists in looking forward is the key to a successful budget. While identifying and tracking variances in your budget may be time consuming, it will assist you in future budgets.

The information presented in this session will be at an intermediate level.

You will learn to:

- Develop an accurate and effective budget
- Utilize Excel as a powerful tool.
- Develop a proforma for a new or expanded service line
- Identify and avoid potential problems with operational and capital budgets

NOTE:

Your audio conference confirmation will include a Web site address that contains dialing instructions, handouts and a post-test. Participants are responsible for testing their Web access according to the instructions prior to this audio web conference.

I can't access Web files; please fax handouts.

Post-tests may be copied, and a separate \$18 fee must accompany each post-test mailed to AHRA for each listener desiring 1.5 Category A ARRT Credits. Certified Radiology Administrator (CRA) credit is also available with successful completion of the post-test.

Cancellation Policy: If you are unable to participate in the call, AHRA will transfer your registration to an Audio Web Conference within 12 months provided AHRA receives notification by 12:00 PM, EDT, May 22, 2008. No substitutions, credits or refunds will be made after May 22, 2008.

Three Easy Ways To Register:

- Fax** this completed form to 978-443-8046
 - Online** at www.ahraonline.org
 - Mail** registration to: AHRA, 490-B Boston Post Road, Suite 200, Sudbury, MA 01776
- Questions?** Call AHRA at: 800-334-AHRA (2472) or 978-443-7591

REGISTRANT INFORMATION:

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REGISTRATION OPTIONS:

- AHRA Member # _____ Registration: \$99**
(CE credit is additional)
- Non-Member Registration: \$109** (CE credit is additional)
- New Membership Plus Registration:** Save on the registration and membership application fee! \$254 includes audio web attendance and 1 year AHRA membership. (CE credit is additional)

(NOTE: CE Credit fee is \$18.00 and must accompany post-test. Credit requires successful completion of post-test) to earn 1 ARRT Category A (applied for).

Can't attend? Order the CD / Handouts Package and get all the benefits of the program!

- AHRA Member # _____ / \$99
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REGISTRATION DEADLINE: May 22, 2008, noon EDT

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